



Meadow Brook Elementary PTA Gift to School Proposals



The Meadow Brook Elementary PTA is fortunate to once again have funds available to fund one-time Gift to School grants*. We would like to have input from our parents, teachers and staff members as to how these funds should be spent. If you have a request, please complete the attached form.

The PTA board will hold a preliminary review of the proposals at its May executive board meeting. The proposals will be presented, along with the board's recommendations, for discussion at the PTA meeting on Wednesday, May 15th. Final selection and approval of proposals will take place at the Tuesday, June 4th PTA meeting.

Please note, the PTA's priorities lay in helping all of Meadow Brook's students. Therefore, greater weight will be given to proposals for items/projects that benefit the entire building.

*These funds will be available for use in the 2019-20 school year.

PTA Mission: Ensure a quality education and a nurturing environment for every student.

Due Date: Friday May 10th to the PTA mailbox in the front office or emailed to ptameadowbrookelementary@gmail.com no later than Sunday May 12th

Sincerely,

Your PTA Board

Jamie Rawcliffe

Allison Patterson

Kristine Ma

Emily Perez



Meadow Brook Elementary PTA Gift to School Proposals



Please complete the following and include your contact information so we can follow up with any questions.

Description

Describe the project or item and provide information on how it will be implemented/used. Include information on what will be accomplished and the desired outcome.

Statement of Need

The statement of need should describe the problem that the item/project will attempt to address. Also, describe the population who will be served.

Goals & Objectives

Describe the objectives in measurable terms that address the academic, emotional and/or technology needs of the students.

Timeline

Describe when the item or project would be purchased and implemented and how long you expect it to be in use at Meadow Brook.

Budget

Include in the budget all expenses for your item or project, including any necessary shipping costs.

Additional Funding

Describe any other avenues where you could pursue partial or entire funding for this item/project.